



Teachers and Parents Association of Sarada

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23 October 2023

TO ALL TAPAS MEMBERS

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 19th Annual General Meeting of TAPAS (Teachers and Parents Association of Sarada) will be held on:

Date: **Monday, 20th November 2023**
Time: **3.30pm**
Venue: **Sarada Kindergarten**

To transact the following business:

- (a) To consider and adopt the Minutes of the 18th Annual General Meeting of TAPAS
- (b) To consider and adopt the Audited Statements of Accounts for the period 1st April 2022 to 31st March 2023
- (c) To consider and adopt the Annual Report for the period 1st April 2022 to 31st March 2023
- (d) To transact any other business for which 4 days prior notice has to be given in writing to the Hon. Secretary
- (e) Any other matters

We would appreciate if members could renew their memberships before the AGM.

You are earnestly requested to attend this meeting.

Thank you,

Yours sincerely,

Kalavathi Periasamy
Hon. Secretary

Please find the following attachments on Sarada's website (www.sarada.edu.sg) under the tab: TAPAS Alumni.

- (a) Minutes of the 18th Annual General Meeting of TAPAS
- (b) Audited Statement of Accounts for the period 1st April 2022 to 31st March 2023
- (c) Annual report for the period 1st April 2022 to 31st March 2023