



Teachers and Parents Association of Sarada

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2 December 2024

TO ALL TAPAS MEMBERS

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 20th Annual General Meeting of TAPAS (Teachers and Parents Association of Sarada) will be held on:

Date: **Friday, 27 December 2024**
Time: **3.30pm**
Venue: **Sarada Kindergarten**

To transact the following business:

- (a) To consider and adopt the Minutes of the 19th Annual General Meeting of TAPAS.
- (b) To consider and adopt the Audited Statements of Accounts for the period 1st April 2023 to 31st March 2024.
- (c) To consider and adopt the Annual Report for the period 1st April 2023 to 31st March 2024.
- (d) To elect office bearers for the TAPAS Management Committee (27th December 2024 – 2026).
- (e) To approve the proposed changes in the Constitution.
- (f) To transact any other business for which 4 days prior notice has to be given in writing to the Hon. Secretary.
- (g) Any other matters.

We would appreciate if members could renew their memberships before the AGM.

If you wish to propose an office bearer, please complete the nomination form and return it to the Secretary by 23rd December 2024.

You are earnestly requested to attend this meeting.

Thank you,

Yours sincerely,

Kalavathi Periasamy
Hon. Secretary

Please find the following attachments on Sarada's website (www.sarada.edu.sg) under the tab: TAPAS Alumni.

- (a) Minutes of the 19th Annual General Meeting of TAPAS
- (b) Audited Statement of Accounts for the period 1st April 2023 to 31st March 2024
- (c) Annual report for the period 1st April 2023 to 31st March 2024
- (d) Proposed changes of the Constitution
- (e) Nomination form to elect office bearers for the TAPAS Management Committee (27th December 2024 – 2026)